

# City of Willoughby Hills

## Interoffice Memo

**Date:** April 3, 2014

**To:** Mayor Robert Weger and Members of City Council

**From:** Frank Brichacek, Director of Finance *FJB*

**Subject:** 2014 Operating Budget Revision -  
Capital Improvement Fund 420 – Asphalt Hotbox

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This memorandum is a request an increase in the appropriation of the Capital Improvement Capital Project Fund No. 420 of \$31,000, from \$186,000 to \$217,000 to provide for the acquisition of a 4.0 ton capacity asphalt hot box. This purchase was reviewed and recommended for approval by the Service and Finance Committees. Ordinance No. 2014-24 authorizing the Mayor to enter into a contract for this purchase was placed on first reading at the March 27<sup>th</sup> Council meeting. If this appropriation change is approved, the Capital Improvement Fund's projected ending available fund balance will decrease from \$169,051 to \$138,051.

If you have any questions regarding this appropriation change, do not hesitate to contact me. If you have any questions regarding the project itself, please contact Mayor Robert Weger.

Attachment

C: Debbie Doles, Assistant Finance Director

# City of Willoughby Hills

## ORDINANCE NO. 2014-24

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### **AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A PURCHASE AGREEMENT WITH CONCORD ROAD EQUIPMENT CORPORATION FOR A 4.0 TON CAPACITY ASPHALT HAULER INCLUDING RELATED ACCESSORIES AND DECLARING AN EMERGENCY.**

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**WHEREAS**, on March 10, 2014 the Finance Committee and the Service Committee met to discuss the purchase of a "hot box" as requested by the Mayor serving as the Service Director; and

**WHEREAS**, the Council of the City of the Willoughby Hills has accepted the recommendation of both the Finance Committee and the Service Committee for the Mayor/Service Director to purchase a 4.0 ton capacity asphalt hauler and related accessories pursuant to the Quote #57767, dated January 30, 2014 submitted by Concord Road Equipment Mfg., Inc. of 348 Chester Street, Painesville, Ohio 44077, consisting of two (2) pages, attached hereto as the Exhibit "A"; and

**WHEREAS**, the Finance Director confirmed that there is funding available for said purchase through the Capital Improvement Fund #420; and

**WHEREAS**, the total price is not to exceed \$30,390.43 with said purchase being exempt from competitive bidding pursuant to Section 115.04 – EXPENDITURES IN THE AMOUNT OF \$50,000 OR MORE of the Codified Ordinances of the City of Willoughby Hills; and

**WHEREAS**, the Council of the City of Willoughby Hills approves of the purchase by utilizing funds from the Capital Improvement Fund #420.

**NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:**

**SECTION 1.** The Mayor is hereby authorized and directed to enter into a Purchase Agreement with Concord Road Equipment MFG., Inc., 348 Chester Street, Painesville, Ohio 44077 for the purchase of a 4.0 ton capacity asphalt hauler and related accessories for a price not to exceed \$30,390.43, pursuant to the terms and conditions as identified in the Concord Road Equipment Mfg., Inc. Quote #57767, dated January 30, 2014, attached hereto as the Exhibit "A", consisting of two (2) pages and incorporated herein by reference.

**SECTION 2.** The actions of this Council concerning and relating to the passage of this legislation were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were held in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

**SECTION 3.** This Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, safety and welfare of the inhabitants of the City of Willoughby Hills, insofar as it provides for the usual daily operation of the Service Department; to wit: equipment to be available for spring road repair and maintenance; wherefore this Ordinance shall be in full force and effect from and after its adoption and approval by the Mayor.

**ORDINANCE NO. 2014-24**

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PASSED: \_\_\_\_\_, 2014

\_\_\_\_\_  
Raymond C. Somich  
President of Council

Submitted to the Mayor for his approval  
on this \_\_\_\_\_ day of \_\_\_\_\_, 2014

Approved by the Mayor

ATTEST:

\_\_\_\_\_, 2014

\_\_\_\_\_  
Victoria Ann Savage, CMC  
Clerk of Council

\_\_\_\_\_  
Robert M. Weger  
Mayor





**CONCORD**  
Road Equipment Mfg., Inc.  
348 Chester Street  
Painesville, OH 44077

Phone: (440) 357-5344 Fax: (440) 357-1942

**Quote 57767**

Quote Valid for 30 Days

Terms: NET 30

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Submitted To:  
WILLOUGHBY HILLS SERVICE DEPT., CITY OF  
35405 CHARDON RD  
WILLOUGHBY HILLS, OH 44094

Date: 1/30/2014  
End User: SERVICE DEPARTMENT  
Attention: MR. NATE CATANIA  
Delivery: APPROX 90-150 DAYS ARO  
County: LAKE  
Acct Mgr: JEFFERY S. WARFIELD

Phone: (440) 946-1234

Fax: (440) 975-3535

Part #	Description	Qty	List Price	Price Ea	Ext Price
CRE-400AH-TR	4.0 ton capacity asphalt hauler; Tandem axle NATM CERTIFIED low profile, wide track trailer with heavy duty twin bin material hopper, heated center bin wall, and front/rear/side interior walls that are all sloped inwards to assist in directing materials to rear shovel /patchgate doors. Twin bin material hopper is fully insulated with high temperature/density blanket type insulation including top hinged loading doors, rear hinged patchgate doors, front and rear walls, hopper sides, and hopper floor. Trailer includes two (2) 7,000 pound capacity axles with rubber torsional type suspension and is equipped with standard electric brakes, automotive style rims and tires, front adjustable pintle lunette eye, 7000 pound capacity trailer jack, safety tow chains, rear bumper, full length sloped fenders, LED type stop- tail-turn light, LED back up lights, LED marker and ICC lights, alternating red/white reflective tape system, and license plate. Entire unit primed and painted gloss black. Heating/control system(s) not included, see below for heating /control system type and additional included options and accessories.	1	\$20,074.57	\$17,083.38	\$17,083.38
DF-105AI-TC	Single diesel fired 105k btu burner system: Digital thermostatic controller with auto ignite & outfire control, 30 gallon DOT approved fuel tank with level gauge. Requires 12 volt power source.	1	\$3,400.00	\$2,890.00	\$2,890.00
DF-075AI-TC	Single diesel fired 75k btu burner system addition for auxiliary tank. Additional digital thermostatic controller added to enclosure with auto ignite and outfire control not a stand alone system, must be ordered with DF-105-AI-TC	1	\$1,584.57	\$1,414.88	\$1,414.88
AH-120-12PS	Self-contained 12 volt power source - Includes deep cycle battery in poly vented enclosure, and 120 volt AC to 12 volt DC overnight trickle charger in steel vented enclosure.	1	\$1,231.81	\$1,047.04	\$1,047.04
AH-TRT	Tool/shovel rinse tank installed at front of asphalt hauler trailer.	1	\$584.76	\$497.05	\$497.05
CRE-088BF-SK	Auxiliary 80 gallon capacity bottom fired bituminous asphalt tack tank with dot approved "hot products" lid, removable and serviceable 10 gauge steel inner material vat, outer 10 gauge steel shell with high temp insulation, lockable draw-off spigot. No heating system included. See options for lpg/diesel fired heating systems.	1	\$5,306.31	\$4,510.36	\$4,510.36
1600.005	Underbody low mount class 10 hoist assembly- includes hoist assembly with grease able rear hinge assembly and body safety prop	1	\$1,939.05	\$1,648.19	\$1,648.19
1600.100	Double acting electric/hydraulic power hoist control for class 10, 20, 30 series hoist only; includes electric hydraulic power unit with pendant control, required hydraulic hoses and wiring harness.	1	\$617.15	\$694.58	\$694.58
AH-RPM-LED-S	Rear mounted "Strobing" LED lamp with on/off switch, street side	1	\$735.24	\$624.95	\$624.95

QUOTE CONTINUED ON NEXT PAGE



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Road Equipment Mfg., Inc.  
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Painesville, OH 44077

Phone: (440) 357-5344 Fax: (440) 357-1942

Quote 57767

Quote Valid for 30 Days

Terms: NET 30

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QUOTE CONTINUED FROM PREVIOUS PAGE

Submitted To:  
WILLOUGHBY HILLS SERVICE DEPT., CITY OF  
35405 CHARDON RD  
WILLOUGHBY HILLS, OH 44094

Date: 1/30/2014  
End User: SERVICE DEPARTMENT  
Attention: MR. NATE CATANIA  
Delivery: APPROX 90-150 DAYS ARO  
County: LAKE  
Acct Mgr: JEFFERY S. WARFIELD

Phone: (440) 846-1234 Fax: (440) 975-3535

Part #	Description	Qty	List Price	Price Ea	Ext Price
This quote reflects a discount of: \$5,363.03		Quote Total Price \$30,390.43			

Authorized by \_\_\_\_\_  
JEFFERY S. WARFIELD

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation.